

# Liverpool City Region Careers Hub - Benchmark 7 Guide

All pupils should understand the full range of learning opportunities that are available to them. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace.

**Schools:** By the time students leave school, every student should have had a meaningful encounter with providers of the full range of educational opportunities, including **Sixth Forms Colleges, Apprenticeship providers (including higher level), Further Education Colleges, Independent Training Providers & Higher Education Providers.**

**Colleges:** By the end of their programme of study, every student should have had a meaningful encounter with a range of providers of learning and training that may form the next stage of their career such as; **Meaningful encounters with a range of Apprenticeship Providers, Further Education Providers & a Range of Universities.**

**Provider Access Legislation:** Ensure students have been offered at least two meaningful encounters in each phase with providers of apprenticeships and technical education during each key stage that meet the requirements of PAL.

## Top Tips

- ✓ Schools have a multi-pronged approach to ensure students are well-supported to choose pathways they value post-18. Start this work long before students reach the point of decision as evidence shows that raising aspirations and building resilience is effective from Year 7 or earlier.
- ✓ Help curriculum staff to understand pathways from their subject so they can confidently talk about progression with students .
- ✓ Map out your destinations from previous years and look for gaps and trends. Are students clustering around particular universities or colleges? Did students pursue 'fallback' routes due to a lack of information about opportunities? Use this data to inform planning of opportunities and potential interventions for the next cycle.
- ✓ Create a transition programme detailing the provision on offer for young people at key transition points.
- ✓ Share as much information as possible with parents. Invite parents to in school transition talks / careers fairs.
- ✓ Careers Leaders should liaise with the careers advisor, SENCO & head of sixth form to monitor and track pupil intended destinations.
- ✓ Use the [Future Skills Questionnaire \(FSQ\)](#) to survey pupil knowledge and understanding about the various paths to ensure each pupil has a full understanding of the pros and cons of each route.
- ✓ Pupils who have SEND should be offered additional support with transition and intended destinations should be featured in EHCPs.
- ✓ Pupils who are looked after and those at risk of NEET should also be provided with additional support.
- ✓ For students leaving post 18/19 ensure they all have a transition plan in place and have access to information and sources of support to assist them with ongoing career development and employment.
- ✓ Use school newsletters and social media to promote pathways and opportunities.

## Guides & Reports

- [CEC Gatsby Benchmark 7 guide](#)
- [Destination data guide](#)
- [LMI Guide](#) – consider local LMI when introducing opportunities

## Classroom & Student guidance resources

- [16+ Choices | DfE Guide](#)
- [Post 16 technical education options map](#)
- [Routes through technical training](#)
- [T Levels resources for teachers and careers advisers - GOV.UK \(www.gov.uk\)](#)
- [Post 16 options | National Careers Service](#)
- [Post 18 options | National Careers Service](#)

### The Provider Access Policy

The updated provider access legislation (PAL) has now been enacted and requires all schools to publish a policy statement on their websites. It specifies schools must provide at least six encounters with approved providers of apprenticeships and technical education for all their students between years 8 and 13, so they can find out about non-academic pathways.

Your EC can help you with this policy.

Guide can be found [here](#)

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## Encounters with Further Education

Further Education colleges all offer a specialist programme of activities designed to equip young people, teachers and advisers with relevant and up-to-date careers education, information, advice and guidance (CEIAG) on the available provision.

Schools can request **presentations, workshops, taster days and tours** that can be delivered in school, or virtually. You can also order prospectuses direct from the college and make these available in the school library or form classes. Keep a log of Open Day dates and share these with parents in a timely manner. Take a look at [Opendays.com](https://www.opendays.com) \*Contact the college liaison team to make arrangements. Speak to your Enterprise Coordinator if the college your interested in engaging with is not featured in this list.\*

College	School Liaison Email	Support for Schools
City of Liverpool College	Dan.abayomi@liv-coll.ac.uk	<a href="https://www.liv-coll.ac.uk/study-at-the-college/tools-for-schools/">https://www.liv-coll.ac.uk/study-at-the-college/tools-for-schools/</a>
Hugh Baird College	<a href="mailto:educationliaison@hughbaird.ac.uk">educationliaison@hughbaird.ac.uk</a> Student Recruitment: <a href="mailto:alexandra.parry@hughbaird.ac.uk">alexandra.parry@hughbaird.ac.uk</a>	<a href="https://www.hughbaird.ac.uk/school-liaison">https://www.hughbaird.ac.uk/school-liaison</a>
Myerscough College	Amber Johnson - <a href="mailto:ajohnson@myerscough.ac.uk">ajohnson@myerscough.ac.uk</a>	<a href="https://www.myerscough.ac.uk/schools-liaison/">https://www.myerscough.ac.uk/schools-liaison/</a>
Riverside College	<a href="mailto:helen.smith@riversidecollege.ac.uk">helen.smith@riversidecollege.ac.uk</a> <a href="mailto:julia.knight@riversidecollege.ac.uk">julia.knight@riversidecollege.ac.uk</a> <a href="mailto:additionallearningsupport@riverside.ac.uk">additionallearningsupport@riverside.ac.uk</a>	<a href="https://www.riversidecollege.ac.uk/">https://www.riversidecollege.ac.uk/</a>
St Helens College	Lisa Humphreys - <a href="mailto:LHumphreys1@sthelens.ac.uk">LHumphreys1@sthelens.ac.uk</a> SEND Transition – Rebecca Henry <a href="mailto:RHenry@sthelens.ac.uk">RHenry@sthelens.ac.uk</a>	<a href="https://www.sthelens.ac.uk/school-liaison">https://www.sthelens.ac.uk/school-liaison</a>
Greenbank College	<a href="mailto:alison.stoddart@greenbank.org.uk">alison.stoddart@greenbank.org.uk</a>	<a href="https://www.greenbankcollege.org.uk/">https://www.greenbankcollege.org.uk/</a>
Wirral Met College	<a href="mailto:paulmartin@wmc.ac.uk">paulmartin@wmc.ac.uk</a>	<a href="https://www.wmc.ac.uk/student-life/schools">https://www.wmc.ac.uk/student-life/schools</a>
Carmel College	<a href="mailto:admissions@carmel.ac.uk">admissions@carmel.ac.uk</a>	<a href="https://www.carmel.ac.uk/challenge-support/careers-guidance/">https://www.carmel.ac.uk/challenge-support/careers-guidance/</a>
Knowsley College	Lisa Humphreys - <a href="mailto:LHumphreys1@sthelens.ac.uk">LHumphreys1@sthelens.ac.uk</a> SEND Transition - <a href="mailto:phumphreys@knowsleycollege.ac.uk">phumphreys@knowsleycollege.ac.uk</a>	<a href="#">KCC_School_Liaison_Guide</a>
Southport College	<a href="mailto:HayesV@southport.ac.uk">HayesV@southport.ac.uk</a>	<a href="https://www.southport.ac.uk/schools">https://www.southport.ac.uk/schools</a>
Birkenhead Sixth Form College	<a href="mailto:jco@bsfc.ac.uk">jco@bsfc.ac.uk</a>	<a href="https://www.bsfc.ac.uk/courses">https://www.bsfc.ac.uk/courses</a>

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## Encounters with Higher Education

**Schools:** By the time students leave school, every student should have had a meaningful encounter with providers of the full range of educational opportunities, including Sixth Forms Colleges, Apprenticeship providers (including higher level), Further Education Colleges, Independent Training Providers & Higher Education Providers

**Colleges:** By the end of their programme of study, every student should have had a meaningful encounter with a range of providers of learning and training that may form the next stage of their career such as; Meaningful encounters with a range of Apprenticeship Providers, Further Education Providers & a Range of Universities.

University recruitment departments provide outreach support to secondary schools and colleges to help prospective students, parents, teachers, tutors and advisers with impartial information, advice and guidance around Higher Education.

Take advantage of engaging programmes provided by each university for example: Presentations, Workshops, Campus tours & residential.

Universities also deliver projects and activities in order to widen access for those students who are under-represented in higher education, specifically learners from low participation neighbourhoods, disadvantaged and low income backgrounds as well as students from targeted cohorts such as looked after children/care leavers, disabled students, young adult carers, estranged students, adult learners, asylum seeking and refugee students and students from minority ethnic backgrounds.

Some University **faculties** will also have their own outreach teams that offer a variety of subject specific activities such as presentations, tours etc – search for the faculty eg: Maths/Engineering on the university website to locate further information and contacts or ask the main school liaison link to help with this.

You can order prospectuses direct from the University and make these available in the school library or form classes. Keep a log of Open Day dates and share these with pupils & parents in a timely manner. Take a look at [Opendays.com](http://Opendays.com) or find the dates on the University website. Encourage students to sign up for email alerts.

- [Edge Hill University Outreach](#) – **Contact:** [educationliaison@edgehill.ac.uk](mailto:educationliaison@edgehill.ac.uk)
- [University of Liverpool Outreach](#) – **Contact:** [widepart@liverpool.ac.uk](mailto:widepart@liverpool.ac.uk)
- [Liverpool Hope University Outreach](#) - **Contact:** [outreach@hope.ac.uk](mailto:outreach@hope.ac.uk) – [Outreach Guide for schools](#)
- [Liverpool John Moores University Outreach](#) – **Contact:** [outreach@ljmu.ac.uk](mailto:outreach@ljmu.ac.uk)
- [Chester University Outreach](#) – **Contact:** [outreach@chester.ac.uk](mailto:outreach@chester.ac.uk)
- [LIPA University](#) – **Contact:** [wp@lipa.ac.uk](mailto:wp@lipa.ac.uk)

For a **comprehensive list of Universities** across the UK you can search the UCAS website [HERE](#)

Ensure the school promotes the annual **UCAS Exhibition** to pupils and parents: [UCAS Events](#) (Liverpool tends to be in June).

### HE Programs and Support

- **Shaping Futures** aim to provide all secondary schools and colleges across the Liverpool City region with comprehensive, impartial information, advice and support on all matters relating to Higher Education. **Contact:** [admin@shapingfutures.info](mailto:admin@shapingfutures.info)
- **Brilliant Club** provide resources for students preparing for highly selective universities.
- **Sutton Trust** runs summer schools and courses for very able students from disadvantaged backgrounds and students with physical disabilities.

### Useful Websites

[UCAS Tools and resources to help you guide pupils & parents](#)

[Opendays.com](http://Opendays.com)

[Uni Taster Days](#)

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## Sixth Form Colleges

**Schools:** By the time students leave school, every student should have had a meaningful encounter with providers of the full range of educational opportunities, including **Sixth Forms Colleges**, Apprenticeship providers (including higher level), Further Education Colleges, Independent Training Providers & Higher Education Providers.

Sixth form colleges typically focus on A-Level & BTEC qualifications. Pupils can choose from a High School Sixth Form or a Sixth Form College

Sixth Form Colleges will provide opportunities for outreach support via open days, presentations, visits or taster days. Prospectus are available on the website and can be requested in printed format.

- Identify Sixth form provision by postcode, school type, ofsted rating etc using this link <https://www.compare-school-performance.service.gov.uk>
- [LIPA Sixth Form College](mailto:admissions@lipasixthformcollege.org) - admissions@lipasixthformcollege.org
- [The Studio Liverpool](mailto:admin@thestudio-liverpool.co.uk)- Contact: admin@thestudio-liverpool.co.uk
- [LifeSciences UTC Liverpool secondary school and sixth form college](mailto:t.rennie@northernschoolstrust.co.uk) - Contact: t.rennie@northernschoolstrust.co.uk
- [University of Liverpool Maths School](mailto:reception@liverpoolmathsschool.org)– Contact: reception@liverpoolmathsschool.org
- [Cronton Sixth Form College](mailto:courses@cronton.ac.uk)– Contact: courses@cronton.ac.uk

## Apprenticeships

Schools & Colleges across the Liverpool City Region can promote traineeships and apprenticeships by requesting support from the following organisations:

### The ASK programme

Learning resources, Presentations, Careers Events, application support. Vast array of online resources, Apprentice ambassador talks.

Halton, Liverpool, Sefton, St Helens –  
**Contact:** [ian@mplpf.net](mailto:ian@mplpf.net)

Knowsley & Wirral – **Contact:**  
[apprenticeships@allaboutstem.co.uk](mailto:apprenticeships@allaboutstem.co.uk)

### **Signpost pupils & parents to the following websites:**

[www.apprenticeships.gov.uk](http://www.apprenticeships.gov.uk)  
<https://lcrbemore.co.uk/>  
[www.indeed.com](http://www.indeed.com)  
<https://www.notgoingtouni.co.uk/>

### **Top Tips:**

Utilise the teacher resources on the Amazing Apprenticeships website as this has a vast array of student and parent packs, lesson plans, videos, podcasts and more – [Click here](#)

There are many large training providers that advertise apprenticeship opportunities – eg: Remit, Lifetime Training and many local training providers too for example Rocket Training. Make contact and discuss how they can support your students. List of training providers [HERE](#)

Further Education Colleges also offer apprenticeships – make contact with the school liaison to enquire about support available for schools.

Contact Universities to enquire about Degree Level Apprenticeship opportunities and outreach support.

Contact employers offering Apprenticeships and enquire about in school talks to promote their opportunities.

Look at the occupational maps for information regarding apprenticeship pathways on the **Institute for apprenticeships and technical education** website - [Link](#)

### **Guides / Information**

Parent & Carers Apprenticeship Information Pack  
[HERE](#)

Degree Level Apprenticeships [HERE](#)

Supported Traineeships & Apprenticeships - [BASE](#)

Disability Rights Guidance & Resources: [HERE](#)

Access to work funding [HERE](#)

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## Training Providers

**Schools:** By the time students leave school, every student should have had a meaningful encounter with providers of the full range of educational opportunities, including Sixth Forms Colleges, Apprenticeship providers (including higher level), Further Education Colleges, **Independent Training Providers** & Higher Education Providers.

- Make contact with Training Providers to gauge support to help promote this path to students.
- [List of Training Providers by Liverpool City Region local authority area and National can be found HERE](#) (Please note this list is not exhaustive and was accurate at the time of writing)
- Please find below a number of resources which will support you in promoting the wide range of technical education pathways which are available for young people. The resources (created in partnership with the Association of Employment and Learning Providers - AELP) are designed for careers colleagues to use to explain these pathways to young people as well as promoting the wider work of the Training Provider (ITP) sector
- [Technical Education Pathways Resource | CEC Resource Directory \(careersandenterprise.co.uk\)](#)
- [Register of apprenticeship training providers - GOV.UK \(www.gov.uk\)](#)
- Search apprenticeship vacancies on the [Gov website](#) and look in the job description for the linked training provider to engage with.

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## Supported Internships

Supported internships are a structured study programme based primarily at an employer. They enable young people aged 16-24 with a statement of SEN, or an Education, Health and Care plan to achieve sustainable paid employment by equipping them with the skills they need for work, through learning in the workplace.

### Recommended resources

- [Supported internships - GOV.UK \(www.gov.uk\)](https://www.gov.uk)
- [2020 Cooper Gibson research on supported internships](#) 'Approaches to Supported Internship delivery'

*(Please note this list is not exhaustive and you should contact your SEND LA team for further information about provision in your area or visit the local offer website.)*

Provider Link	Contact
<a href="#">Liverpool Supported Internships</a>	internetwork@liverpool.gov.uk
<a href="#">Sefton Supported Internships</a>	<a href="mailto:HayesV@southport.ac.uk">HayesV@southport.ac.uk</a> <a href="http://www.swrac.ac.uk">www.swrac.ac.uk</a> - <a href="mailto:evkennedy@swrac.ac.uk">evkennedy@swrac.ac.uk</a>
<a href="#">Knowsley Supported Internships</a>	siadmin@knowsleycollege.ac.uk
<a href="#">St Helens Supported Internships</a>	helendann@sthelens.gov.uk
<a href="#">Wirral Supported Internships</a>	henrycottier@wmc.ac.uk
<a href="#">Halton Supported Internships</a>	Elizabeth.Casey@riversidecollege.ac.uk
<a href="#">BBC Supported Internship Video series</a>	<a href="#">Series 1</a> <a href="#">Series 2</a> <a href="#">Series 3</a> <a href="#">Series 4</a> <a href="#">Series 5</a>