



Health Education England

creating careers

A Step Ahead

Creating Careers: A Step Ahead Sign Up Guide



growth platform CAREERS & ENTERPRISE COMPANY



Lancashire and South Cumbria Health and Care Partnership

creating careers

A Step Ahead



1. Visit the E-Learning portal

Visit the nhscareersnw.co.uk/elearning/, or click Aspire E-Learning from the nhscareersnw.co.uk website's front page.



2. Create your E-Learning account

Click Sign In/Register in the top right corner. Use a personal email address and avoid School / College ones

Accessibility: Make adjustments to your contrast and font here → Contrast Font

Sign In/Register

Welcome to Aspire e-Learning

Providing e-learning to educate and inspire people into NHS and Social Care careers.

- ✓ Access to 100's of courses
- ✓ Certified courses to enhance your CV
- ✓ First step into over 350 jobs in the NHS
- ✓ Work at your own pace and comfort

Our e-learning programmes are developed in partnership with professionals from NHS, Social Care and 3rd Sector and can be accessed for free.

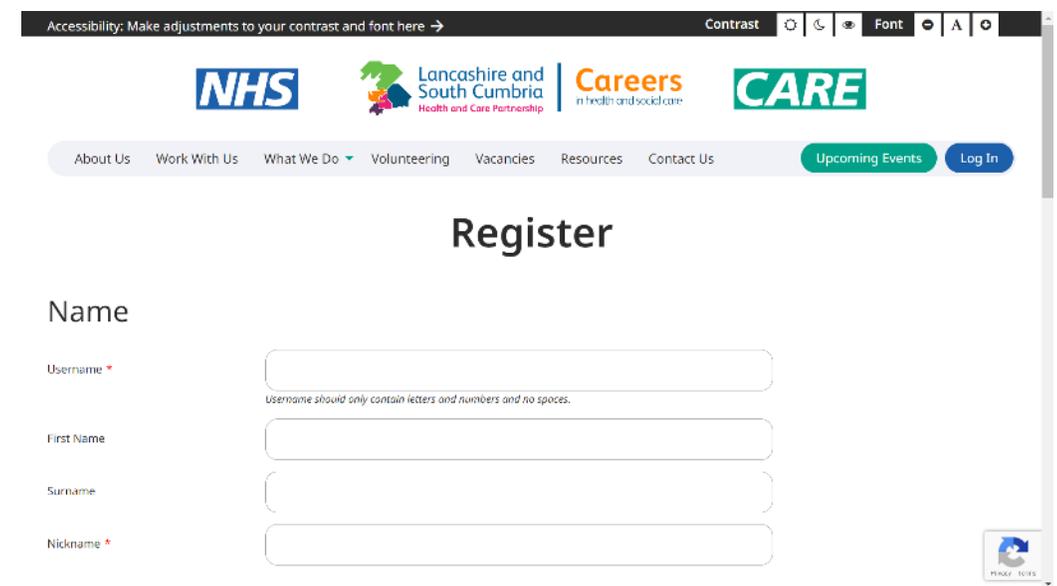
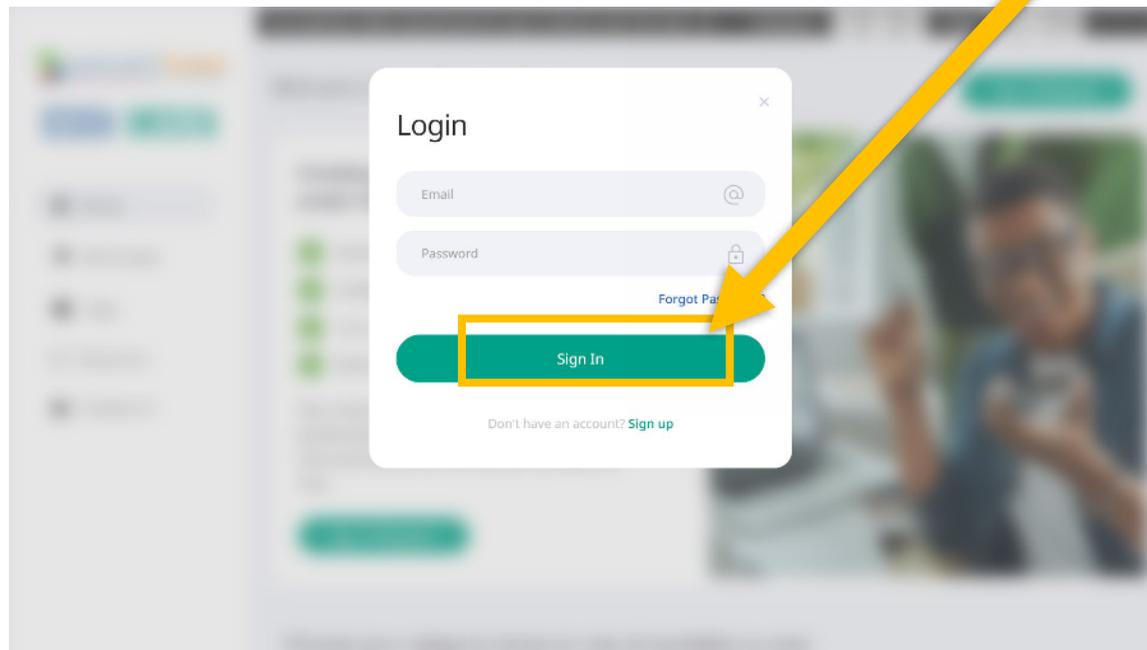
Sign In/Register

Choose your category below to view all available courses



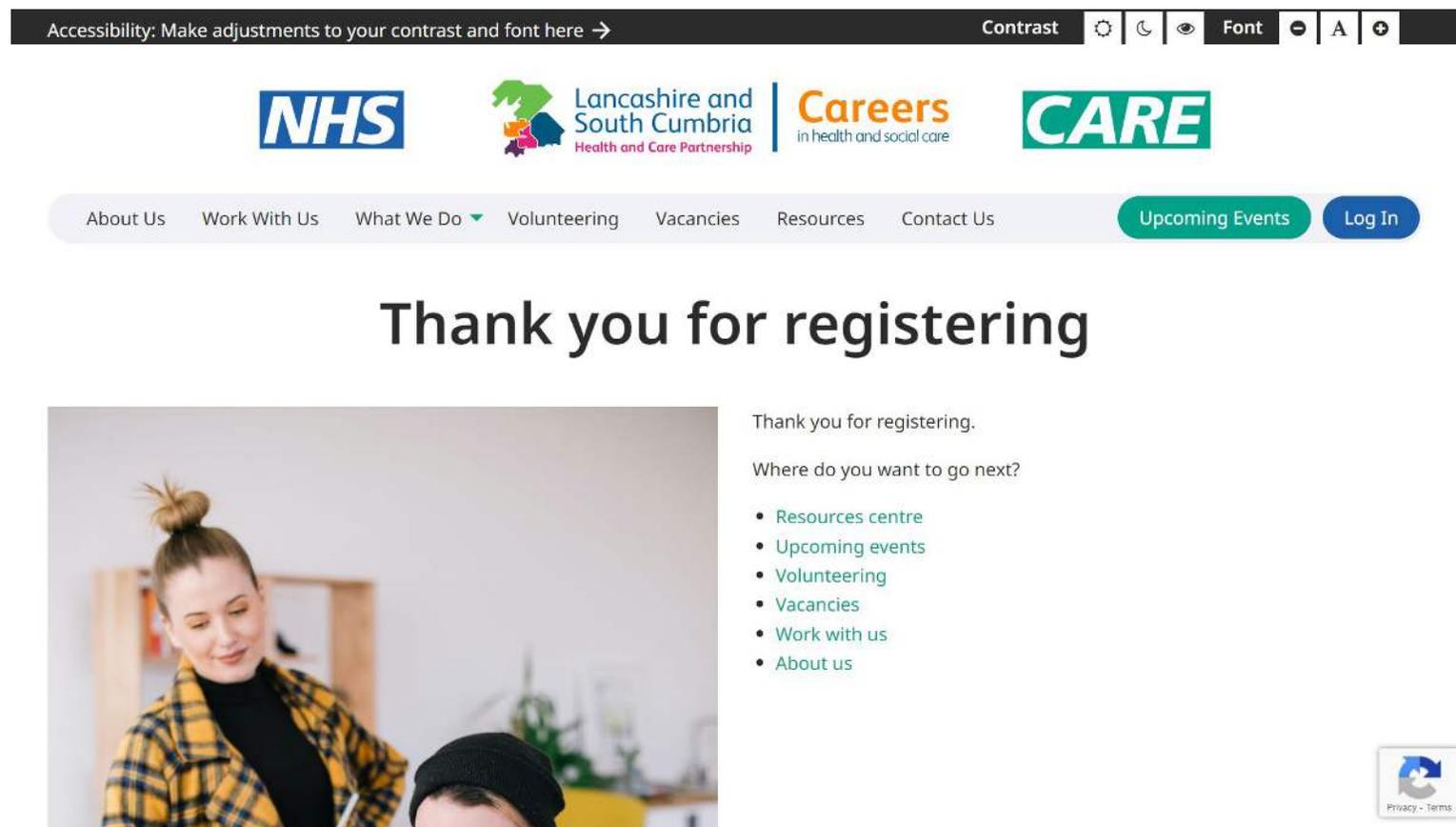
2. Create your E-Learning account

Click 'Sign up' and register for your account. Use your personal email again and same password.



3. Log into the E-Learning portal

You will be redirected to this page:



3. Log into the E-Learning portal

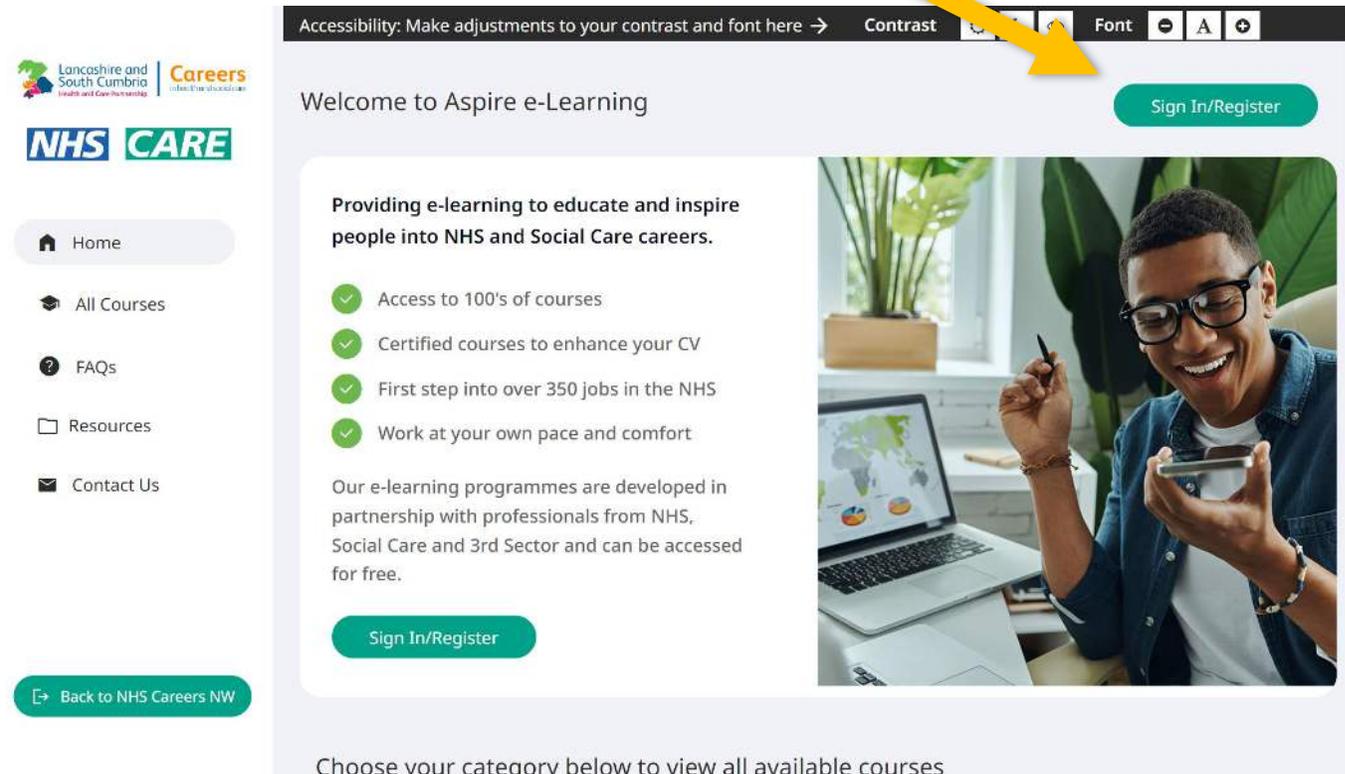
Return to the home page and click Aspire E-Learning again, or

visit nhscareersnw.co.uk/elearning



3. Log into the E-Learning portal

Click Sign In/Register in the top right corner.

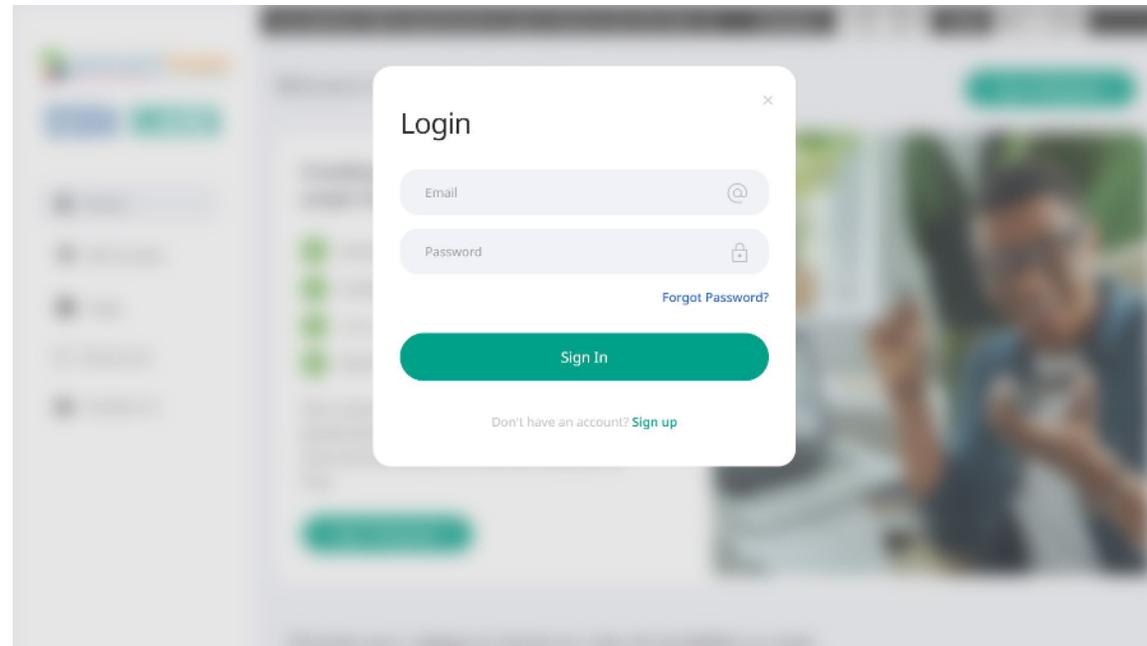


The screenshot shows the Aspire e-Learning portal interface. At the top right, there is an accessibility bar with options for Contrast and Font. Below this, the main header area contains the text "Welcome to Aspire e-Learning" and a prominent green "Sign In/Register" button. A yellow arrow points from the text above to this button. The main content area features a heading "Providing e-learning to educate and inspire people into NHS and Social Care careers." followed by a list of benefits: "Access to 100's of courses", "Certified courses to enhance your CV", "First step into over 350 jobs in the NHS", and "Work at your own pace and comfort". Below the list, there is a paragraph explaining that the e-learning programmes are developed in partnership with professionals from NHS, Social Care and 3rd Sector and can be accessed for free. A second "Sign In/Register" button is located at the bottom of this section. On the right side of the main content area, there is a photograph of a smiling man with glasses looking at his smartphone. On the left side of the screenshot, a navigation menu is visible with links for Home, All Courses, FAQs, Resources, and Contact Us. At the bottom left of the screenshot, there is a link "Back to NHS Careers NW".



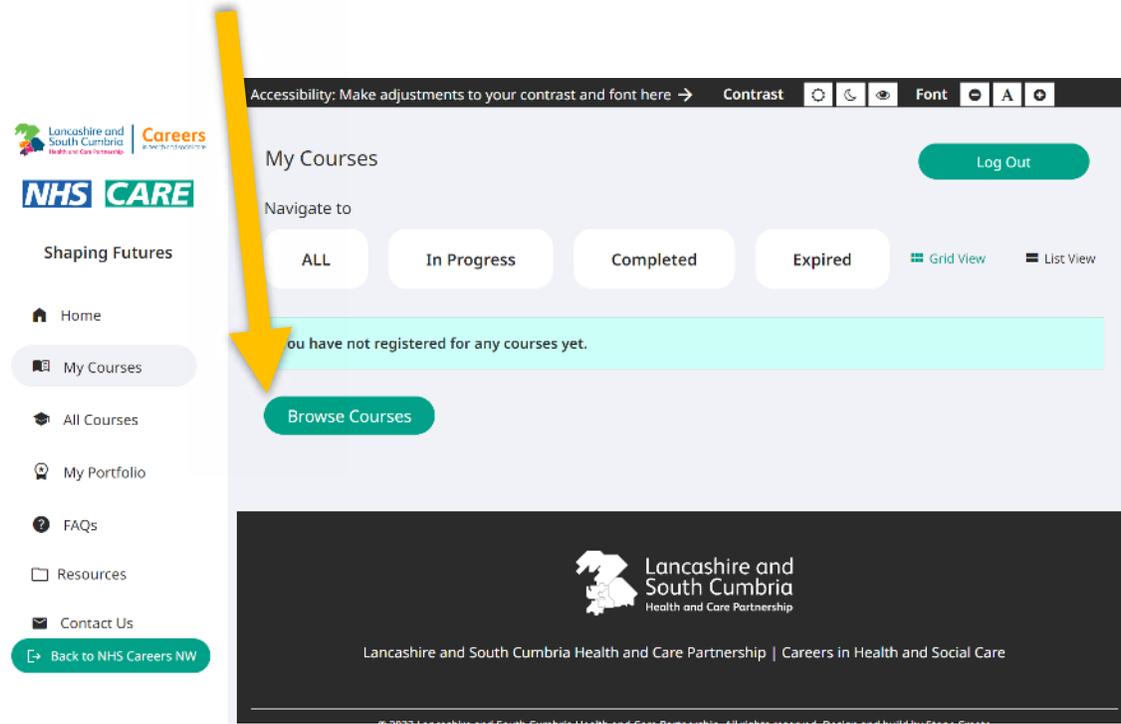
3. Log into the E-Learning portal

Login with the username and password you chose upon registering for your account in these earlier steps.



4. Confirm your course enrollment

You will log in to this page. From here, click 'Browse Courses' to confirm your Creating Careers: A Step Ahead enrollment



4. Confirm your course enrollment

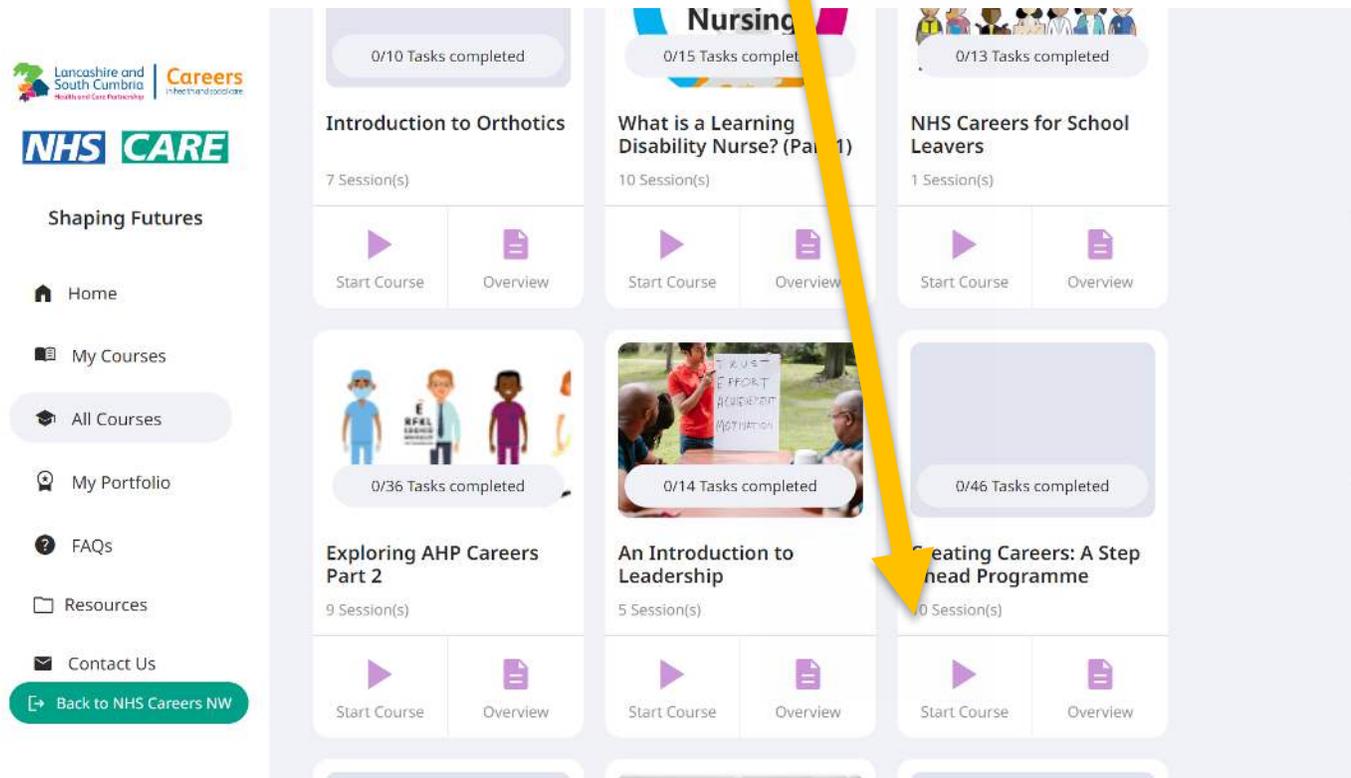
Pick your key stage to see all available courses.

The screenshot displays the NHS CARE website interface. At the top left, it features the Lancashire and South Cumbria Health and Care Partnership logo and the NHS CARE logo with the tagline 'Shaping Futures'. A navigation menu on the left includes links for Home, My Courses, All Courses, My Portfolio, FAQs, Resources, and Contact Us, along with a 'Back to NHS Careers NW' button. The main content area is titled 'Choose your category below to view all available courses' and contains eight course category cards arranged in a 2x4 grid. Each card includes a representative image and a text label: Primary, KS3 (11-14), KS4 (14-16), KS5 (16-18), Young people not in education or work, Graduates, Employability programmes, and Career change. At the top of the interface, there is an accessibility bar with options for contrast and font adjustments.



4. Confirm your course enrollment

Scroll until you find the Creating Careers: A Step Ahead Programme option, and then click start course.



4. Confirm your course enrollment

When this appears, click Yes if you are a teacher or school staff member, or No if you are a student.

Accessibility: Make adjustments to your contrast and font here → Contrast [Settings] [Reset] [Eye] Font [A] [A+]

Lancashire and South Cumbria **Careers**
A Health and Care Partnership

NHS CARE

Shaping Futures

- Home
- My Courses
- All Courses
- My Portfolio
- FAQs
- Resources
- Contact Us

[Back to NHS Careers NW](#)

Creating Careers: A Step Ahead Programme Pre-Questions

Please answer the following Pre-Questions before enrolling on this course.

Are you an educator or teacher?

No

Submit

Lancashire and



5. Begin the course

Module 1 closes on the 31st of March – all tasks must be completed by this date or you will not be eligible for Module 2.

Please keep a note of your login details so you don't lose any progress!



6. Return to the course anytime

0/46 Tasks completed

Creating Careers: A Step Ahead Programme

10 Session(s)

  Start Course  Overview

Continue

1/45 Tasks completed

Creating Careers: A Step Ahead Programme

9 Session(s)

  Resume  Overview



7. Record your learning and life experiences in one place for life long learning

Gathering, creating and sharing content has become a part of everyday life in the digital era. Our portfolio function and Health Proof logo is designed to show future educational establishments and employers your work, skills gained, values, behaviours and knowledge towards a career in health and care. The portfolio allows you to collect information from thousands of apps and sources.

- Build your personal evidence in a quick and easy way
- Collect your learning in one place
- Send a link or download to an education establishment or employer to demonstrate your suitability
- Upload your health and care reflections so employers can see your progress in a quick and condensed way



Health & Social Care Portfolio

- Home
- My Courses
- All Courses
- My Portfolio**
- FAQs
- Resources
- Contact Us

My Portfolio

Log Out

Navigate to

- ALL
- In Progress**
- Completed
- Expired
- Upload Document
- My Documents

Grid View List View

In Progress

Completed

Expired

Upload File

Add your own certificates and evidence of achievement here e.g. completion certificates, CV, personal statements... to make your portfolio fantastic and highlight all of your accomplishments.

Document

Choose File No file chosen

Drag and drop files, or [Browse](#).



Upload Title (optional)

Upload File



8. Access the events page via the green tab

Choose your category below to view all available courses



Primary



KS3 (11-14)



KS4 (14-16)



KS5 (16-18)



Young people not in education or work



Graduates



Employability programmes



Career change

[↪ Back to NHS Careers NW](#)



8. Explore all the events & courses and start building your evidence today.

About Us

Work With Us

What We Do ▾

Volunteering

Vacancies

Resources

Contact Us

Upcoming Events

Log In

Search

Title, content

Search

Category

Events

Programmes

Placements

Apprenticeships



February 2023 Careers Insights

We are offering insight presentations and activities

Feb 13th 09:00

Learn More



Creating Careers: A Step Ahead Student Drop In Support Session

Student Drop In Support Session: part of the Creating

Feb 15th 17:30

Learn More



Apprenticeships at Pennine Care NHS Foundation Trust

Pennine Care's apprenticeship team would

Feb 16th 13:00

Learn More



9. Student Registration

Creating Careers: A Step Ahead
Student Registration

NHS
Health Education England

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Build your skills, knowledge and experience in health and care with support from a team of experts, taking you a step ahead.

Students 14+ | Free

- Online learning modules combined with online and in-person experiences like mock interviews and healthcare visits.
- Build a Health Proof portfolio of work to show your commitment and experience on CVs, UCAS applications and personal statements.
- Bespoke information, advice and guidance support.
- Access opportunities locally in real health and care environments.
- Digital Certificate upon completion.
- Recognised by Health Education England and partners across the North West.



Register here:



[nhs Careers NW.co.uk/
creating-careers-programme/](https://nhs Careers NW.co.uk/creating-careers-programme/)

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growth
platform

CAREERS &
ENTERPRISE
COMPANY

SHAPING
FUTURES



Lancashire and
South Cumbria
Health and Care Partnership

10. School or College Registration

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11. Programme Overview

[Creating Careers: A Step Ahead Programme North West](#)

What is Creating Careers: A Step Ahead Programme

Interested in what this programme involves? Click below!

[Go to this Sway](#)



12. Support

Contact us online here via
www.nhscareersnw.co.uk/contact-us/

Or email us via:
wideningparticipationnorth@hee.nhs.uk

